

Incorporated Village of Bellerose

50 Superior Road, Bellerose Village, NY 11001

516-354-1000 Fax 516-354-1033

www.bellerosevillage.org

PLUMBING PERMIT - GENERAL INFORMATION

THIS INFORMATION IS FOR PLUMBING PERMITS ONLY

**Plumbing Permits are needed for the following work:
New Plumbing Work, Alterations and/or Relocations of Plumbing
and/or Gas Fixtures, and Lawn Sprinkler Systems Backflow Devices**

1. No application will be accepted for processing or submission to the Village Building Inspector for consideration by anyone other than a licensed plumber holding a valid Plumber's License issued by Nassau County, the Town of Hempstead or the Town of North Hempstead. **All plumbing permit fees MUST be paid for by a check from the plumber unless otherwise authorized by the Building Department.**
2. All applications must be submitted with a \$50.00 deposit toward the permit fee and are subject to Building Department review and approval.
3. All blanks on the Application are to be filled in. If an item is "not applicable" note as N/A.
4. All applications are subject to Building Department approval.
5. No permit will be issued if the applicant, business, or a principal of the corporation submitting the application has any outstanding unpaid building or plumbing violations due the Village unless otherwise stated on permit.
6. Plumbing permit must be placed in front window facing the street.
7. All Permits issued are valid for one (1) year from date of issue and must be renewed with Building Department approval if work is not completed to avoid a summons.
8. All new work, alterations and replacements must be in compliance with the New York State Uniform Fire Prevention and Building Code with regard to water saving devices and all other requirements as set forth in the code.
9. Plumbing Permits are issued as soon as practicable after submission of all required documents. **DEPENDING ON SCHEDULING IT MAY TAKE TWO OR MORE WEEKS FOR APPROVAL.** You will be notified when your application is approved or denied. If approved, you may pick up your permit upon payment in full of the permit fee.

Upon receipt of the foregoing information your requests for these permits will be reviewed.

Upon issuance of the permit it is the responsibility of the permit holder to request inspections. Contact the Village Building Department at 516-354-1000 to schedule an inspection.

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PLUMBING PERMIT APPLICATION

See General Information sheet for information and requirements

DATE _____

PROPERTY INFORMATION

SECTION: 32 BLOCK: _____ LOTS: _____

OWNER'S LAST NAME _____ FIRST NAME _____

ADDRESS _____

HOME PHONE _____ BUSINESS/CELL PHONE _____

DESCRIPTION OF WORK _____

CHECK ALL THAT APPLY: NEW DWELLING ____ ALTERATION ____ ADDITION ____

IS THIS A PERMIT TO LEGALIZE AN EXISTING STRUCTURE? YES ____ NO ____

ESTIMATED COST OF PROPOSED CONSTRUCTION _____

PRESENT USE OF BUILDING _____ PROPOSED USE _____

PLUMBER

NAME _____ LIC# _____

BUSINESS NAME _____ PHONE _____

ADDRESS _____

=====

OFFICE USE ONLY

Violation File Checked _____ Documentation Required Received _____

Application Rec'd. by _____ Fee Paid _____

Date Building Dept. Approved _____ Permit # _____

Date Issued _____ Issued By _____

Indicate Number of: Proposed Fixtures

Fixture Type	Basement	1 st Floor	2 nd Floor
Water Closets			
Urinals			
Wash Basins			
Bath Tubs			
Sinks			
Slop Sinks			
Showers			
Dish Washers			
Fuel Waste Oil Tank			
Gas Piping			
Gas Meter			
Water Meter			
Sprinkler System			
Backflow Device			
Hot Water Heater			
Oil Burner			
Gas Burner			
Stove			
Dryer			
Drainage Pool			
Sewer Connection			
Water Connection			
Other: _____			

Owner's Authorization

I hereby certify that the information provided on this permit application is true and correct. I understand that the Village of Bellerose will approve or deny a permit based on the information provided. I agree to permit the Building Inspector and any officer or employee of the Village of Bellerose to enter upon the premises in the discharge of their duties with this application. Approved plans and a copy of approved permit will remain on the premises at all times until Certificate of Approval is issued. These plans will be made available to the Building Inspector. Plumbing Permit must be placed in front window facing the street. The Building Inspector will be given a minimum of 48 hours notice to make the required inspection and no work will continue until such inspection has been completed and approved. The owner or his/her representative will be responsible to arrange for all required inspections.

State of New York]
 County of Nassau]
 Property Owner (Please Print) _____ deposits and says that he/she resides at: _____
 in the State of _____, that he/she is the owner in fee of all certain lots, parcel of land shown on the attached survey Section 32, Block ____ Lot(s) _____ situated, lying and being within the Village of Bellerose; that I have read and understand the Authorization above, that the work to be done upon the premises, will be done in accordance with the approved application and accompanying plans, of which he/she is totally familiar and that he/she hereby names _____ as his/her representative to file this application on his/her behalf.

Signature of Owner _____

Sworn to me this _____ day of _____ 20_____

Signature of Notary Public _____

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INSURANCE REQUIREMENTS FOR CONSTRUCTION OPERATIONS

WORKERS COMPENSATION

Coverage	Statutory
Extensions	Voluntary compensation All states coverage employers Employers liability - unlimited
Notice of Cancellation	30 Days
Evidence	Certificate of Insurance

COMPREHENSIVE LIABILITY

Coverage	Occurrence - 1988 ISO or equivalent
Limits	General Aggregate \$2,000,000 Products - comp/Ops Aggreg \$1,000,000 Pers. & Advert. Injury \$1,000,000 Each Occurrence \$1,000,000 Fire Damage (Any One Fire) \$ 50,000 Medical Exp. (Any One Pers.) \$ 5,000
Notice of Cancellation	30 Days
Additional Insured	Inc. Village of Bellerose, all elected and appointed officials, employees and volunteers using ISO Form CG2010 (B) or equivalent.
Evidence	Certificate of Insurance and copy of additional insured endorsement

OWNERS PROTECTIVE

Coverage	Occurrence
Limits	Minimum Limit - \$1,000,000 CSL
Premium Payment	Responsibility of Contractor
Policy Period	Start of project and until project is accepted as completed by owner
Notice of Cancellation	30 Days
Evidence	1) Certificate of Insurance 2) Copy of Binder 3) Copy of original policy to be delivered within 45 days of start of project

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License and Insurance Requirements for Permits

Each Contractor

- 1) Nassau County License
- 2) Liability Insurance **naming the Incorporated Village of Bellerose as the Additionally Insured & the Certificate Holder**
- 3) Workers Compensation listing the Incorporated Village of Bellerose as the Certificate Holder
- 4) DB-120 (Disability) listing the Incorporated Village of Bellerose as the Certificate Holder

Please feel free to contact the Building Department @ 516-354-1000 or 516-315-4769 for assistance.