

**RECREATION COMMISSION
BELLEROSE VILLAGE SUMMER RECREATION PROGRAM**

2023 APPLICATION FOR CAMP COUNSELOR

Thank you for your interest in being a counselor for the Bellerose Village Summer Program!

You must be a minimum of entering 7th grade and a maximum of entering 12th grade to volunteer as a camp counselor

There will be two camp sessions this year:

Monday July 10 through Friday July 14 (9:30AM-12:00PM) (counselors arrive at 9:15AM)

Monday July 17 through Friday July 21 (9:30AM-12:00PM) (counselors arrive at 9:15AM)

You may volunteer for one or both sessions. To participate as a volunteer counselor, you must have at least one parent/legal guardian as a resident of Bellerose Village. Please indicate below if you would like to volunteer for one or both sessions. And, even if you wish to volunteer for both sessions, please indicate your preferred week in the event we cannot accommodate you as a counselor for both weeks.

Volunteer instructions

To volunteer, you must complete all four steps below:

1. Review the counselor expectations below
2. Review, fill out, and email the volunteer registration form to Jessica Dubuss, Recreation Commissioner at bellerosevillagerec@gmail.com.
3. Fill out the recreation waiver
4. Print the volunteer registration form and registration waiver and drop them off inside Village Hall.

Volunteers will be taken on a first come, first serve basis and will not be considered complete until the forms are first emailed and then returned to Village Hall.

COMPLETED VOLUNTEER APPLICATIONS ARE DUE BY JUNE 5.

IMPORTANT: Please note that additional waivers may be required to be signed prior to the start of camp.

Counselor Expectations

As a camp counselor for the Summer Recreation Program, you are responsible for the well-being of all the children present at the camp. You are expected to maintain a very watchful eye over all of the children in the camp, especially those children that are in your specific group. Children are to be attended AT ALL TIMES.

What is expected from you?

- ★ As a volunteer for the Summer Program with the Village of Bellerose, you will have many different responsibilities; first and foremost, you are responsible for the safety of the children that are assigned to you in your group.
- ★ As a counselor you must take attendance of all the children in your group.
- ★ As a counselor you are expected to be present all of the days of camp, unless there are other existing circumstances. You are expected to arrive every day on time. Camp starts at 9:30AM each day, you are expected to arrive by 9:15AM each morning. You are expected to help stay after to clean up the Village Hall and playground area.
- ★ You are expected to demonstrate excellent behavior at all times. You are a model for the children that are attending the camp, and you must demonstrate how the children are supposed to behave.
- ★ All children must be attended at all times. Children are NOT PERMITTED to walk to and from the Village Hall without supervision.
- ★ You are expected to ensure children are periodically washing their hands and/or using hand sanitizer, especially prior to eating their snack.
- ★ As a counselor, you assist the children in making crafts. You are not allowed to make your own craft as supplies are limited.
- ★ As a counselor, you are allowed to participate in sporting games (ex: capture the flag, kickball, basketball, etc.). You are expected to be a fair referee while playing, and are expected to maintain good sporting behavior.
- ★ Children are not permitted to be rough housing, fighting, name calling, throwing crafts. If you witness this, please put a stop to this behavior and advise the camp director. Children are expected to treat other children as well as counselors with respect and counselors are expected to do the same. Children should be encouraged to participate in all activities and to clean up after themselves at snack.
- ★ The use of cell phones during camp is strictly prohibited. Cell phones are only to be used to keep track of time. You are not permitted to take photographs of children.

AREAS TO BE USED:

- Village Hall
- Park
 - Children may use the tennis courts and opposite end of the park AS LONG AS they are accompanied by a counselor. No tree climbing.
 - No children are to be left unattended while outside
 - There must be a counselor posted near the gate at all times when children are outside.
 - Park gate must be shut

AREAS OFF LIMITS:

- Behind the Village Hall
- Village Fire House
- Stairs in Village Hall
 - Please note that the stairs in Village Hall are blocked off with a gate.
 - Children frequently open the gate and climb the steps. THIS IS NOT ALLOWED.

SUMMER RECREATION PROGRAM REGISTRATION FORM 2023

Name _____ Date of Birth _____

Age _____

Grade you are entering in Fall 2023 _____

Address _____

Parent/Guardian Name _____

Guardian Email _____ Cell Phone _____

Family Doctor _____ Phone _____

Emergency Name & Phone Number (if different) _____

Allergies: food, etc. (if any) _____

I consent to being photographed. Photos may be used on social media, BV website, BV Recreation purposes.

Volunteering for Week 1 (July 10 to 14) | Volunteering for Week 2 (July 17 to 21)

In the event there is only space for you to volunteer one week, which week is your first preference:

Week 1 (July 10 to 14) Week 2 (July 17 to 21)

I, _____, wish to be a volunteer for the Bellerose Village Summer Recreation Program. I understand that I must follow the rules listed above. If I do not, I will be asked to leave.

Initial below after each statement:

I understand that I am responsible for the safety of the children in my group. _____

I understand that children must be accompanied at all times. _____

I understand that I am expected to be present and on time for all days of the camp unless there is an existing circumstance. _____

I understand that I am required to help set up and clean up before I go home. _____

I understand that I am a model for the children participating, and therefore must maintain a friendly and professional behavior. _____

I understand that I am not a participant in the camp, but I am there to help children with crafts and sports. _____

I understand that the use of a cell phone is strictly prohibited. _____

Signature of Volunteer

Date

Signature of Parent/Guardian

Date