

NOTICE TO RESIDENTS

- The Board of Trustees meets on the fourth Monday of each month in the Village Hall at 50 Superior Road. At this time concerns of the public are accepted and discussed.
- The Village maintains a Building Department through which building permit applications are processed. Almost all improvements, both exterior and interior, require a permit. Our Commissioner of Buildings is concerned with the quality of construction or alteration work being performed for your premises. Please call the Village Office on requirements for inspector's approval BEFORE starting work.
- Arrangements can be made for pick up of bulk trash by calling the Village Office BEFORE Wednesday of each week. The following will not be picked up: concrete, construction materials, dirt or toxic items, such as batteries, paint cans, etc. Rugs are to be rolled and tied. Loose lumber and branches must be four feet or less and tied in bundles. All garbage must be bagged and tied. Items containing Freon will not be picked up unless the Freon has been removed and the proper sticker stating such is affixed to the item.
- Parking is allowed in the residential district except during the following time periods:
 - Daily between 2:00 a.m. and 6:00 a.m.
 - Monday – Friday 10:00 a.m. - noon, 2:00 p.m. – 4:00 p.m.
- Applications are available through the Village Office for voter registration, NYS dog license, NYS handicap parking permits, and Veteran's exemption from property tax.

- Park closes November 1st and reopens April 1st. The Village recreation area is open for use of the Village residents and their guests only. Tennis permits are required to play on the tennis courts and may be obtained free of charge at the Village Office. The Park is open from 9:00 a.m. to dusk.
- The Board of Architectural Review (BAR) meets every second Wednesday of each month. The purpose of the Board of Architectural Review is to promote the character and appearance of the Village, and by doing so, to preserve the property values of the homes. The BAR provides procedures for the review of the exterior of all residential, commercial and other structures proposed to be constructed, reconstructed, altered or remodeled in the Village, including signage, fencing, driveways, walkways and the like. All work planned requires a permit.
- The Board of Zoning Appeals is a quasi-judicial body. The Board of Appeals is responsible for interpreting the Village Zoning Law. It has the power to hear and determine appeals from and to review any order or decision made by the Building Inspector.
- Leaf removal starts in the fall after Columbus Day and ends the week after Thanksgiving. If you have a landscaper, they are responsible for your leaf removal. All landscapers must be licensed and licenses can be obtained from the Village Clerk. In order to help keep our environment safe, please encourage that grass clippings are not deposited down the CATCH BASINS.
- Dumpsters require a permit with a deposit fee. All dumpsters should have wood boards under the wheels. Contractors should not mix cement on the street or throw water containing any

chemicals, cement or such down the catch basins. Homeowners should also be aware that CATCH BASINS should not to be used for disposal of any types of debris, including and not limited to: animal waste, garbage, buckets containing cleaning fluids, chemicals, etc.

- Village taxes are due June 1st. A late fee will be charged after July 2nd.
- There are other matters administered by the Village Board which might pertain to your particular circumstances. The Village Office is open from 9:00 a.m. to 4:30 p.m., Monday through Friday. The Village Clerk will guide you to the sources of proper information and service. The telephone number is 354-1000.